

Website Relaunch

8 points behind plan · 1 overdue task

As of Oct 8, 2026 · Source: Website Relaunch.xlsx · 11 tasks · 4 phases

SUMMARY

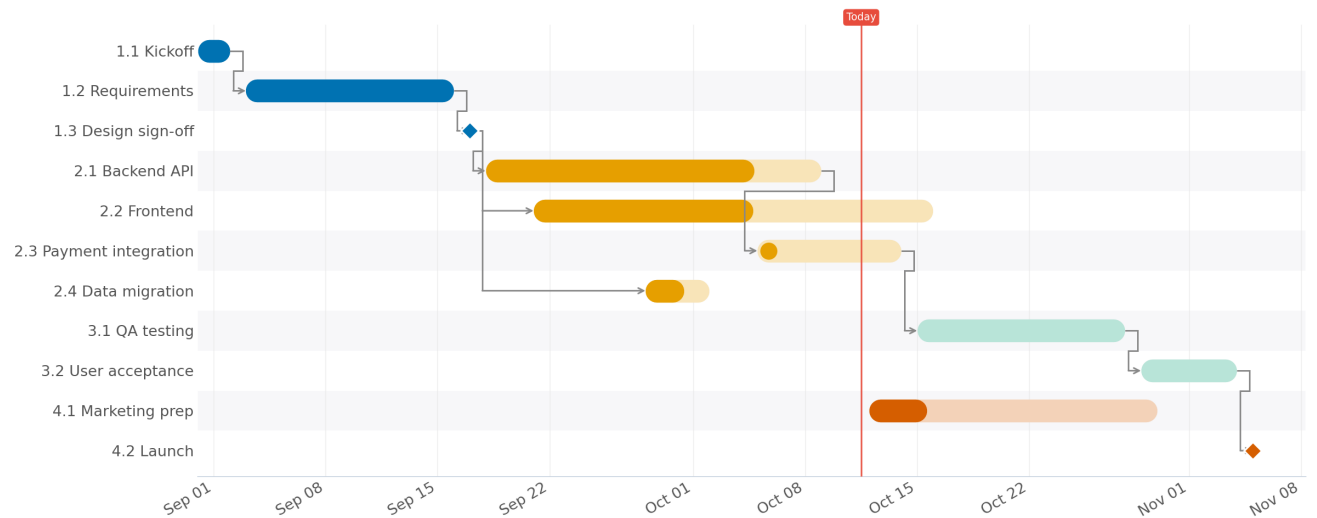
11 tasks, 47% complete against 55% planned; 1 task is overdue, and the project is scheduled to finish on Nov 5, 2026 — in 20 working days. At the current pace of 85% of plan, the forecast finish is Nov 17, 2026 instead of Nov 5, 2026, and every task on the critical path has no slack, so any delay moves the end date directly. The biggest risk is 2.3 Payment integration, which is only 10% done, 40 points behind its elapsed time, and is scheduled to start 5 working days before 2.1 Backend API ends. Lena is responsible for 3 of the 4 critical tasks, and 2.4 Data migration is already past its end date. The most important action is to decide now whether to recover pace on 2.3 Payment integration and fix its dependency on 2.1 Backend API, or to move the end date and tell stakeholders.

47% complete · plan says 55%	-8 pts behind plan	1 task overdue	Nov 17, 2026 forecast finish
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TOP FINDINGS · 3 OF 12

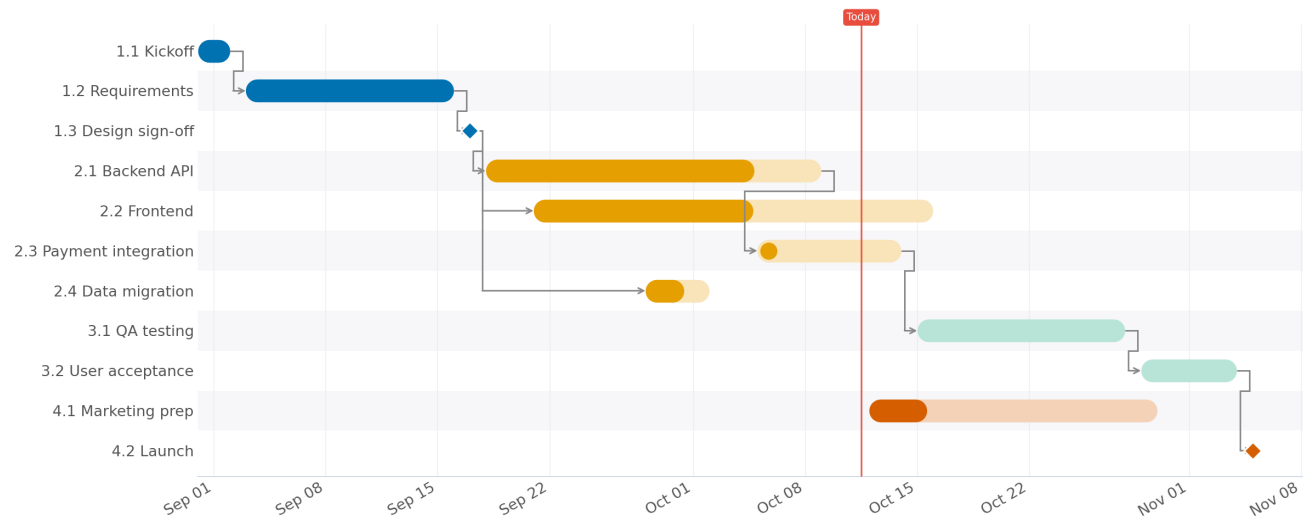
- HIGH** At your current pace, the end date slips by about 8 working days
Work is progressing at 85% of the planned pace. At that pace the project finishes around Nov 17, 2026 instead of Nov 5, 2026.
- HIGH** 5 tasks decide your end date — none has a single day of slack
The critical path runs through 2.1 Backend API, 2.3 Payment integration, 3.1 QA testing, 3.2 User acceptance and 4.2 Launch. Any delay on these tasks moves the end date (Nov 5, 2026) one-to-one; some already have negative slack because of dependency conflicts.
- HIGH** A critical task starts 5 working days before its predecessor is finished
2.3 Payment integration starts 5 working days before 2.1 Backend API ends.

TIMELINE



2 · Timeline & phases

11 tasks in 4 phases, 49 working days from Aug 31, 2026 to Nov 5, 2026.



Phases

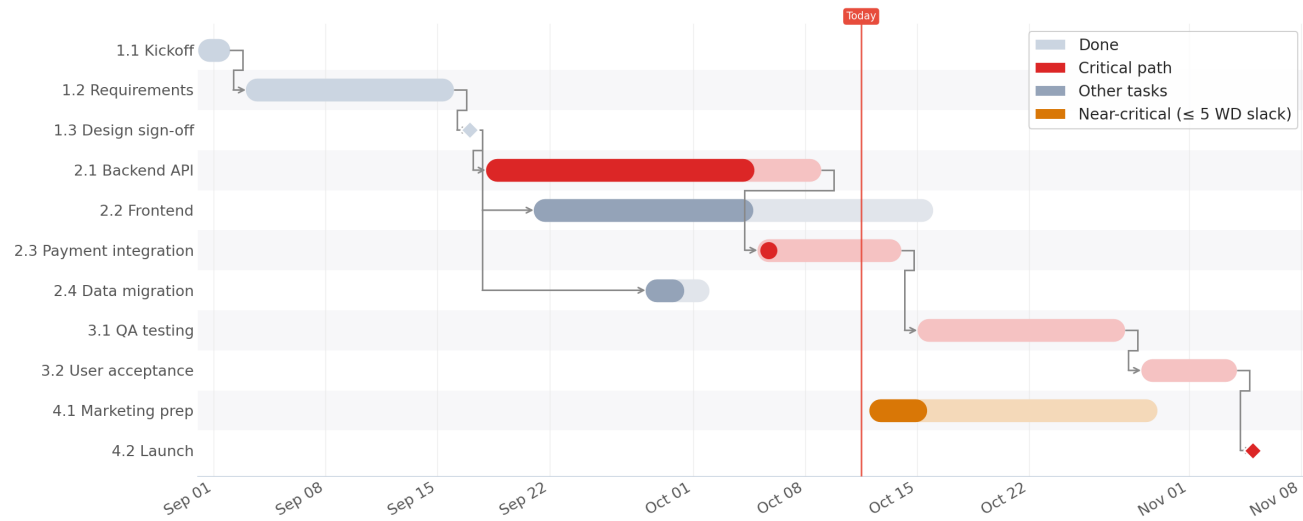
Phase	Start	End	Working days	Share of work	Complete
1 Planning	Aug 31, 2026	Sep 17, 2026	14	14%	100%
2 Build	Sep 18, 2026	Oct 16, 2026	21	53%	56%
3 Test	Oct 15, 2026	Nov 4, 2026	15	16%	0%
4 Launch	Oct 12, 2026	Nov 5, 2026	19	16%	20%

Milestones

Milestone	Date	Status
1.3 Design sign-off	Sep 17, 2026	Reached
4.2 Launch	Nov 5, 2026	Upcoming

3 · Critical path & slack

5 open tasks decide the end date (Nov 5, 2026). Any delay on them moves the end date one-to-one; tasks with up to 5 working days of slack are near-critical.



Critical and near-critical tasks

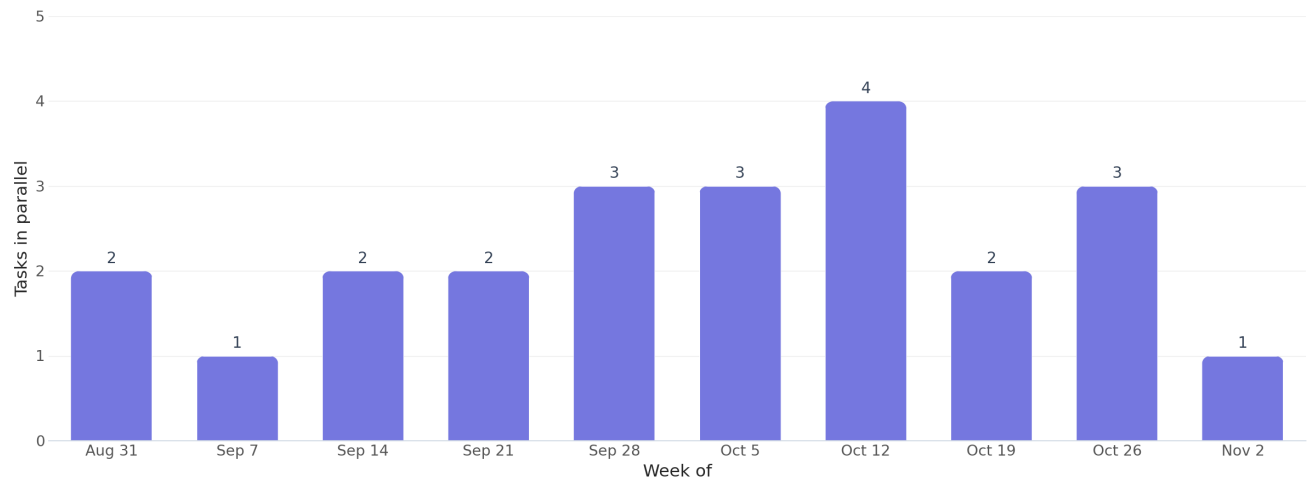
Task	Start	Finish	Slack (WD)	Status
2.1 Backend API	Sep 18, 2026	Oct 9, 2026	-5	80%
2.3 Payment integration	Oct 5, 2026	Oct 14, 2026	0	10%
3.1 QA testing	Oct 15, 2026	Oct 28, 2026	0	0%
3.2 User acceptance	Oct 29, 2026	Nov 4, 2026	0	0%
4.2 Launch	Nov 5, 2026	Nov 5, 2026	0	Milestone
4.1 Marketing prep	Oct 12, 2026	Oct 30, 2026	4	20%

Dependency conflicts

- 2.3 Payment integration starts 5 working days before 2.1 Backend API ends.
- Buffer before the final milestone (4.2 Launch): 0 working days.

4 • Workload & risk

Tasks running in parallel per week. Peak: 4 tasks in the week of Oct 12, 2026 (average 2.3).



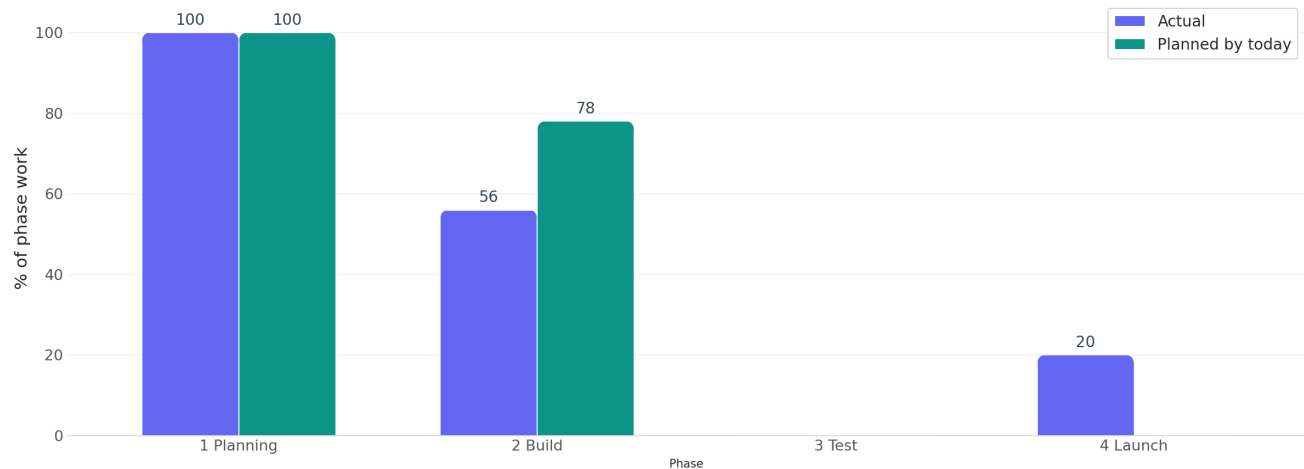
- Largest task: 2.2 Frontend with 22% of all planned working days.
- 23% of the work falls into the last quarter of the timeline (from Oct 20, 2026).

Workload by person

Person	Tasks	Max. in parallel	Busiest week
Mia	3	2	Aug 31, 2026
Lena	3	2	Oct 5, 2026
Tom	2	2	Sep 28, 2026
Jonas	1	1	Oct 12, 2026

5 • Progress & outlook

47% of the planned work is done; the plan expected 55% by today (–8 points). At the current pace (85% of plan) the project finishes around Nov 17, 2026, 8 working days after the planned end.



Overdue

Task	Planned finish	Progress	Owner
2.4 Data migration	Oct 2, 2026	60%	Tom

Next 14 days (until Oct 22, 2026)

Task	Event	Date
3.1 QA testing	Starts	Oct 15, 2026
4.1 Marketing prep	Starts	Oct 12, 2026
2.1 Backend API	Due	Oct 9, 2026
2.2 Frontend	Due	Oct 16, 2026
2.3 Payment integration	Due	Oct 14, 2026

6 · Findings & recommendations

HIGH At your current pace, the end date slips by about 8 working days

Work is progressing at 85% of the planned pace. At that pace the project finishes around Nov 17, 2026 instead of Nov 5, 2026.

Recommendation: Decide now whether to recover the pace (re-sequence or add capacity on the tasks below plan) or to move the end date, and communicate the forecast to stakeholders.

HIGH 5 tasks decide your end date — none has a single day of slack

The critical path runs through 2.1 Backend API, 2.3 Payment integration, 3.1 QA testing, 3.2 User acceptance and 4.2 Launch. Any delay on these tasks moves the end date (Nov 5, 2026) one-to-one; some already have negative slack because of dependency conflicts.

Recommendation: Track these tasks first in every status meeting and protect them from scope changes and resource conflicts.

HIGH A critical task starts 5 working days before its predecessor is finished

2.3 Payment integration starts 5 working days before 2.1 Backend API ends.

Recommendation: Either the dependency is not finish-to-start (update it) or the start date is too early (shift it) — the plan cannot hold both.

HIGH 1 task on the critical path is behind plan by up to 40 points

2.3 Payment integration: 10% done, 40 points behind its elapsed time.

Recommendation: These tasks move the end date one-to-one. Prioritize them over work that has slack.

MEDIUM 1 task is overdue

2.4 Data migration is past its end date and not marked done.

Recommendation: Confirm a realistic new finish date for each overdue task and check what it blocks.

MEDIUM The project is 8 points behind plan

47% of the planned work is done; by today the plan expected 55%.

Recommendation: Focus the next review on the tasks with the largest gap between elapsed time and progress.

MEDIUM One person owns 75% of the tasks that decide your end date

Lena is responsible for 3 of 4 critical tasks.

Recommendation: Name a backup for this person and share knowledge early.

MEDIUM 1 more task has only 4 working days of slack

4.1 Marketing prep (4 WD slack).

Recommendation: Watch these tasks closely — a small slip makes them critical and changes the end date.

MEDIUM No buffer before your final milestone

4.2 Launch on Nov 5, 2026 follows the last task with 0 working days in between.

Recommendation: Plan a buffer of at least a few working days before the final milestone.

MEDIUM One week has 4 tasks running in parallel — 1.7× your average

In the week of Oct 12, 2026, 2.2 Frontend, 2.3 Payment integration, 3.1 QA testing and 4.1 Marketing prep run at the same time (average: 2.3 per week).

Recommendation: Check that this week is staffed for the overlap, or stagger the tasks with the most slack.

LOW 1 task holds 22% of all planned work

2.2 Frontend accounts for 20 of 92 planned working days.

Recommendation: Break this task into milestones or sub-tasks so slippage becomes visible early.

LOW 2 consecutive phases overlap by 18 working days

4 Launch starts while 3 Test is still running (18 working days of overlap).

Recommendation: Make sure the overlap is intended and that both phases are staffed in parallel.

Appendix

All tasks

Task	Phase	Start	Finish	WD	Progress	Slack	Owner
1.1 Kickoff	1 Planning	Aug 31, 2026	Sep 2, 2026	3	100%	-5	Mia
1.2 Requirements	1 Planning	Sep 3, 2026	Sep 16, 2026	10	100%	-5	Mia
1.3 Design sign-off	1 Planning	Sep 17, 2026	Sep 17, 2026	◆	Reached	-5	Jonas
2.1 Backend API	2 Build	Sep 18, 2026	Oct 9, 2026	16	80%	-5	Lena
2.2 Frontend	2 Build	Sep 21, 2026	Oct 16, 2026	20	55%	14	Tom
2.3 Payment integration	2 Build	Oct 5, 2026	Oct 14, 2026	8	10%	0	Lena
2.4 Data migration	2 Build	Sep 28, 2026	Oct 2, 2026	5	60%	24	Tom
3.1 QA testing	3 Test	Oct 15, 2026	Oct 28, 2026	10	0%	0	Lena
3.2 User acceptance	3 Test	Oct 29, 2026	Nov 4, 2026	5	0%	0	Mia
4.1 Marketing prep	4 Launch	Oct 12, 2026	Oct 30, 2026	15	20%	4	Jonas
4.2 Launch	4 Launch	Nov 5, 2026	Nov 5, 2026	◆	Milestone	0	Mia

Method

- Status as of Oct 8, 2026. Durations are working days (Monday–Friday, no holiday calendar); a task's start and finish dates both count.
- Planned progress = planned working days elapsed by today ÷ all planned working days.
- Actual progress = working days weighted by each task's % complete.
- Forecast = planned duration ÷ pace (earned ÷ planned work to date), shown once 20% of the timeline has elapsed. It is an estimate at the current pace.
- Health is the worse of two signals: behind plan by 5 points or more is amber, 10 or more red; any overdue task is amber, an overdue critical task or 20% of tasks overdue is red.
- Critical path: backward pass over finish-to-start dependencies from the project end on your planned dates. Slack = latest allowed finish – planned finish (working days). Near-critical = 1–5 working days of slack.
- Milestones are rows whose start equals their finish. Findings are ranked by severity, then by impact on the end date.